

Title III-C Services – Cluster 1

Cluster 1 Services are services provided for older adults under OAA Title III for which ADL limitations and IADL limitations characteristics are reported in addition to the other consumer demographics and characteristics. These services are home-delivered meals, personal care, homemaker, chore, adult day care/health, and case management.

Service	Unit	Definition
Home Delivered Nutrition	Meals	A meal provided to a qualified individual in his/her place of residence. The meal is served in a program that is administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and State/Local laws. Meals provided to individual through means-tested programs may be included.

Title III-C Services – Cluster 2

Cluster 2 Services are services provided for older adults under OAA Title III for which ADL limitations and IADL limitations characteristics are not reported. These services are congregate nutrition, nutrition counseling, and assisted transportation.

Service	Unit	Definition
Congregate Nutrition	Meals	A meal provided by a qualified nutrition project provider to a qualified individual in a congregate or group setting. The meal is served in a program that is administered by SUAs and/or AAAs and meets all the requirements of the Older Americans Act and State/Local laws. Meals provided to individuals through means-tested programs may be included.
Nutrition Counseling	Hours	A standardized service as defined by the Academy of Nutrition & Dietetics (AND) that provides individualized guidance to individuals who are at nutritional risk because of their health or nutrition history, dietary intake, chronic illness, or medication use, or to caregivers. Counseling is provided one-on-one by a registered dietitian, and addresses the options and methods for improving nutrition status with a measurable goal.

Consumer Demographics

- Consumer demographic information is used in the aggregate for Persons Receiving Registered Services (Clusters 1 & 2), Persons Receiving Registered Services (Cluster 1), and with Cluster 1 and Cluster 2 services.
- For Clusters 1 & 2, each demographic element is intersected by At or Below Poverty. For Cluster 1 only, each demographic element is intersected by At or Below Poverty, ADL 3+, and IADL 3+.
- For definition of Cluster 1 services, see this [section](#); for Cluster 2 services, see this [section](#). Consumer Demographic info will need to be reported for each Cluster 1 and Cluster 2 service, as well as Older Adults as a whole.

Data Element	Terms	Definition
Age	<ul style="list-style-type: none"> • Below 60 • 60 – 64 • 65 – 74 • 75 – 84 • 85 and above • Age missing • Total Persons Served* 	A person’s age as of the last day of the federal fiscal year reported.
Activities of Daily Living (ADL) Limitations	<ul style="list-style-type: none"> • 0-1 • 2 • 3+ • ADL Limitations Missing • Total Persons Served* 	Indicates the person’s total score on the Katz Index of Independence in Activities of Daily Living (ADL). Activities include bathing, dressing, toileting, transferring, continence, and feeding. Permissible values are 0-6.
Ethnicity	<ul style="list-style-type: none"> • Hispanic or Latino • Not Hispanic or Latino • Ethnicity Missing • Total Persons Served* 	Self-identification of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin.
Gender	<ul style="list-style-type: none"> • Female • Male • Other • Gender missing • Total Persons Served* 	One’s inner sense of one’s own gender.
Geographic Distribution	<ul style="list-style-type: none"> • Rural • Non-rural • Geographic distribution missing • Total Persons Served* 	Type of developed environment in which the consumer lives as defined by the rural-urban commuting area (RUCA) codes defined at the zip code level.

Title III Data Elements and Definitions

Consumer Demographics (Continued)

Data Element	Terms	Definition
Household Status	<ul style="list-style-type: none"> Lives alone Lives with others Lives in Long Term Care (LTC) Facility Household status missing Total Persons Served* 	<p>A household includes all the people who occupy a housing unit (such as a house or apartment) as their usual place of residence.</p> <p>A household includes the related family members and all the unrelated people, if any, such as lodgers, foster children, wards, or employees who share the housing unit. A person living alone in a housing unit, or a group of unrelated people sharing a housing unit such as partners or roomers, is also counted as a household.</p>
Instrumental Activities of Daily Living (IADL) Limitations	<ul style="list-style-type: none"> 0-1 2 3+ IADL Limitations Missing Total Persons Served* 	<p>Indicates the person's total score on the Lawton Instrumental Activities of Daily Living (IADL). Activities include ability to use telephone, shopping, food preparation, housekeeping, laundry, mode of transportation, medication management, and ability to manage finances. Permissible values are 0-8.</p>
Minority Status	<ul style="list-style-type: none"> Minority Not minority Minority status missing Total Persons Served* 	<p>Racial and ethnic minority populations are defined as: Asian American, Black or African American, Hispanic or Latino, Native Hawaiian and Pacific Islander, American Indian and Alaska Native.</p>
Nutrition Risk Score	<ul style="list-style-type: none"> 0-5 6+ Nutrition Risk Score Missing Total Persons Served* 	<p>Indicates the person's total score on the DETERMINE your Nutritional Risk checklist published by the Nutrition Screening Initiative.</p>
Poverty	<ul style="list-style-type: none"> At or Below Poverty Above Poverty Poverty Status Missing Total Persons Served* 	<p>An individual's household income as it relates to the U.S. Department of Health and Human Services (HHS) poverty guidelines as published each year in the Federal Register.</p>






Title III Data Elements and Definitions

Consumer Demographics (Continued)

















Data Element	Terms	Definition
Race	<ul style="list-style-type: none"> American Indian or Alaska Native Asian or Asian American Black or African American Native Hawaiian or Pacific Islander White Race Missing Total Persons Served 	Self-identification with one or more national origin or socio-cultural group.
Unduplicated Number of Persons Served	N/A	An individual who receives a service funded in whole or in part with OAA funds. For non-registered service for which an “estimated audience size” is to be reported (for example, nutrition education) an unduplicated count of participants may not be feasible and therefore estimated audience size is acceptable.

Title III-C Expenditures and Service Units

Expenditures data will need to be reported for each Title III-C service, as well as for Title III as a whole.

Data Element	Definition	Cluster 1	Cluster 2	Non-Registered
Service Units	A discrete amount of an allowable service under the Older Americans Act. Units are particular to the service, such a meal is the unit for the service of home-delivered nutrition.			
Title III Expenditure (Excluding Title III-A)	Outlays or payments made by the SUA and/or AAA's using Title III-C OAA federal funds to provide an allowable service. Exclude Title III-A from this expenditure.			

Title III-C Expenditures (Continued)

Data Element	Definition	Cluster 1	Cluster 2	Non-Registered
Other: State Expenditure	Outlays or payments made by the SUA and/or AAA's using state funds to provide an allowable service.			
Other: Non-State Expenditure	Outlays or payments made by the SUA and/or AAA's using non-state funds to provide an allowable service. This may include but is not limited to: local funding (governmental and non-governmental), non-Title III federal funding (e.g. SSBG), and private funding.			
Program Income	Gross income earned by the non-Federal entity that is directly generated by a supported activity or earned as a result of the Federal award during the period of performance except as provided in OAA §75.307(f): https://www.govinfo.gov/content/pkg/CFR-2016-title45-vol1/xml/CFR-2016-title45-vol1-chapA.xml#seqnum75.307			
Total Service Expenditure	Total expenditures for all services. This element is system-generated in OAAPS.			
Expenditure Per Unit	Total expenditures divided by total service units. This element is system-generated in OAAPS.			
Estimated Audience Size	Estimated number of persons in the audience of your non-registered service.			

Title III Data Elements and Definitions

Title III-C Services – Non-Registered Services

A **non-registered service** is a service provided using OAA funds in whole or in part for which demographic and consumer characteristics are not reported to ACL/AoA. The services for older adult consumers under Title III-C include nutrition education services.

Service	Unit	Definition
Nutrition Education	Sessions	A targeted program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information that is consistent with the current Dietary Guidelines for Americans and instruction to participants, caregivers, or participants and caregivers in a group or individual setting overseen by a dietitian or individual of comparable expertise.

For information on Title III NSIP, please see **Title III NSIP Resources on OAAPS:**
<https://www.oaaps-pilot.acl.gov/app/Resources/refMaterials>

Title III-C OAAPS Resources

- [Title III-C and NSIP Data Elements Webinar](#)
- [Title III-C in OAAPS Short Video](#)
- [State Program Report \(SPR\), Appendix A: Data Element Definitions](#)
- [Title III SPR Upload Template](#)

Need Assistance?

Title III New SPR/OAAPS Technical Assistance Needs:
 Contact: OAAPS Help Desk
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